



**Requisition for Delivery Instruction Booklet/ Receipt Instruction Booklet/ Pledge Booklet**

To, \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

MONEYPALM INVESTMENT SOLUTIONS PVT. LTD.  
Plot No-122,Sector-44,  
Gurgaon-122003,Haryana

**Sub:** Requisition for Delivery Instruction Booklet/Receipt Instruction Booklet/Pledge Booklet

Dear Sir/Madam,

I/We am/are having Demat Account with Moneypalm Investment Solutions Pvt. Ltd. & I/We hereby request you to issue me a new set of (Please tick appropriate option) & send it to my registered address:

Delivery Instruction Booklet       Receipt Instruction Booklet       Pledge Booklet

**Reason for requesting the Slips** (Please tick appropriate Option)

I/We have misplaced the requisition slip for the above mentioned Booklet

I/We have not received the above mentioned Booklet

I/We have misplaced the above mentioned Booklet being issued to me/us & given below are the details for the same:

Serial No. From \_\_\_\_\_ Serial No. To \_\_\_\_\_

Serial No. From \_\_\_\_\_ Serial No. To \_\_\_\_\_

Serial No. From \_\_\_\_\_ Serial No. To \_\_\_\_\_

Others (Please Specify) \_\_\_\_\_

**I/We am/are enclosing herewith copy of \_\_\_\_\_ as ID proof.**

DP ID \_\_\_\_\_ Demat A/c no. \_\_\_\_\_

Name(s) \_\_\_\_\_

Signature(s) \_\_\_\_\_  
First/Sole Holder \_\_\_\_\_ Second Holder Third Holder \_\_\_\_\_

**All Demat account holder(s) need to sign.**

**Proof(s) required**

- Incase of Individual - Self Attested PAN card copy (All holders)\*
- Incase of HUF - PAN Card Copy of HUF & Karta \* duly attested by the Karta
- Incase of Corporate - PAN Card Copy of Company & Authorized Signatory \* duly attested by the Authorised Signatory

\* Incase the photo on PAN is not clear, alternatively any of the following ID proofs must be provided

**List of valid Identity Proof:**

- (1) Passport, (2) Voter ID card, (3) Driving License, (4) Identity Card/Document with applicant's photo, issued by; (a) Central/State Government and its Departments, (b) Statutory/Regulatory Authorities, (c) Public Sector Undertakings, (d) Scheduled Commercial Banks, (e) Public Financial Institutions, (f) Colleges affiliated to Universities (this can be treated as valid only till the time the applicant is a student), and (g) Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.

**Note:** Incase of NSDL accounts, Transaction Statement also needs to be submitted along with the valid ID Proof.